**Curriculum Vitae (CV)**

**Component**: ………………………………………………………. (Indicate the RoLAC Component your CV is responding to (i.e. either Component 1, 2 or 3)

Please note the below requirement applies to both individual consultants/organisations. Staff members of the organisations should provide individual qualifications below. where you intend to apply as consultant/Organisation for more than one Component of the programme, you must submit separate CVs to address each Component. CVs which combine more than one Component will not be evaluated:

**1. Name of Expert** [*Insert full name*]:

**2. Current Residential Address:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Telephone No.:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Fax No.:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**E-Mail Address:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**3. Education** *Indicate university and other specialized education of expert, giving names of institutions, degrees obtained, and dates of obtainment*]:

**4. Membership in Professional Associations**:

**5. Countries of Work Experience**: [*List countries where expert has worked in the last 10 years*]

**6. Languages** [*For each language indicate proficiency: good, fair, or poor in speaking, reading, and writing*]:

**7. Employment / Consultancy Services Record** Please carefully review the thematic categories listed in the Call for Expression of Interest for the RoLAC Component that your CV is responding to (either Component 1, 2 or 3). S*tarting with your present position, use the table below to list in reverse order every employment held / consultancy service you have delivered within the past 10 years that is related to any of the Thematic Categories listed for the RoLAC Component that your CV is responding to. Provide assignment /employment start and end date, name of contracting client, position held, location of the assignment as well as the government agencies targeted by the assignment*. Add additional rows as needed.

| **Thematic Category**  *State the Thematic Category to which this experience applies e.g Thematic Category 2 (Disability Rights)* | **Details of Assignments Delivered** |
| --- | --- |
| Thematic Category *xxx* | *Name of assignment or project:*  *Duration i.e. from Year xxx to Year xxx:*  *Location of the Assignment:*  *Contracting client:*  *Government agencies targeted by the assignment:*  *Main activities delivered and results achieved:*  *Position held:* |
| Thematic Category *xxx* | *Name of assignment or project:*  *Duration i.e. from Year xxx to Year xxx:*  *Location of the Assignment:*  *Contracting client:*  *Government agencies targeted by the assignment:*  *Position held:* |
| Thematic Category *xxx* | *Name of assignment or project:*  *Duration i.e. from Year xxx to Year xxx:*  *Location of the Assignment:*  *Client:*  *Contracting client:*  *Government agencies targeted by the assignment:*  *Position held:* |
| Thematic Category *xxx* | *Name of assignment or project:*  *Duration i.e. from Year xxx to Year xxx:*  *Location of the Assignment:*  *Contracting client:*  *Government agencies targeted by the assignment:*  *Position held:* |

**11. Certification:**

I, the undersigned, certify to the best of my knowledge and belief this CV correctly describes my qualifications and my experience.I understand that any willful misstatement described herein may lead to my disqualification or dismissal, if engaged.

Date:

Signature of expert (Day/Month/Year)